



RP INFRASTRUCTURE

Preliminary Construction Management Plan

Upgrade to Northmead Public
School

Rev 3
11 March 2025

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1 Overview

In developing the Preliminary Construction Management Plan (the Plan) to support the construction of the Upgrade at Northmead Public School, RP Infrastructure confirms its' commitment to ensuring a safe work site for its' employees, contractors, suppliers, subcontractors, as well as NSW Department of Education (DoE) staff, students, visitors, pedestrians and the travelling public.

The Plan outlines preliminary parameters to allow for reasonable site management practices to be considered prior to the engagement of a suitably qualified Principal Contractor and provides sufficient detail to support the Review of Environmental Factors (REF).

It will be the responsibility of the appointed Principal Contractor to prepare and submit a detailed Construction Management Plan, in accordance with the Works consent, associated approvals and relevant policies, guidelines and legislation, for implementation prior to the commencement of onsite works.

Relevant Documents

The Plan incorporates and must be read in conjunction with the following technical reports and documentation produced to support the REF as follows;

- Site Survey Plan
- Construction Waste Management Plan
- Construction Traffic Management Plan
- Contamination Report
- Arboricultural Impact Assessment
- Noise and Vibration Impact Assessment
- Heritage Reports/Assessments
- Architectural Design Package
- Civil Design Package

Construction information contained within these technical reports and documentation must be considered by the Principal Contractor and addressed in the preparation of their detailed Construction Management Plan.

2 Revision List

Draft issue of the Plan shall be identified as revision 1, 2, 3, etc. Upon initial issue this shall be changed to a sequential number commencing at revision A.

All copies shall be distributed in accordance with an agreed distribution list. On receipt of a revision, the copyholder shall incorporate the revised pages into their copy of the document.

The document shall be subject to reissue after a practical number of changes have been made.

3 References

3.1 Legislation

- Work Health and Safety NSW
- NSW Environmental Protection Agency

3.2 Other Documents

- RP Infrastructure Project Management Plan

4 Description of the Works

Proponent

The Department of Education (DoE) is the proponent and determining authority pursuant to Section 5.1 of the *Environmental Planning and Assessment Act 1979* (the Act).

Landowner

The Minister for Education and Early Learning is the landowner.

4.1 Introduction

This Preliminary Construction Management Plan has been prepared to accompany a Review of Environmental Factors (REF) prepared for the Department of Education (DoE) relating to upgrades to Northmead Public School (the activity) under Part 5 of the Act and State Environmental Planning Policy (Transport and Infrastructure) 2021 (SEPP TI).

This document has been prepared in accordance with the Guidelines for Division 5.1 assessments (the Guidelines) by the Department of Planning, Housing and Infrastructure.

This report examines and takes into account the relevant environmental factors in the Guidelines and Environmental Planning and Assessment Regulations 2021 under Section 170, Section 171 and Section 171A of the EP&A Regulation.

Proposed Activity Description

The proposed activity for upgrades to Northmead Public School includes:

- One (1) new single storey classroom building comprising of four (4) general learning spaces (GLS), two (2) special program spaces, a singular learning commons space and a singular multi-purpose space;
- Minor internal alterations to an existing Admin Building (known as Building A); and
- Removal of existing portable classroom buildings containing six (6) classrooms.

Activity Site

The project site is located at 52A Moxhams Road, Northmead and is legally described as:

- Lot 1 DP 366405;
- Lot 1 DP 176742;
- Lot 1 DP 20061; and
- Lot 1 DP 209810.

Northmead Public School is located on the southern side of Moxhams Road and on the western side of Kleins Road.

Figure 1 is an aerial photograph of the site.



Figure 1: Aerial Photograph

5 General Management

Planning and implementation of the Works on site, including access to, from and around the site, will be coordinated by the Principal Contractor. A site-specific plan will be developed by the Principal Contractor to ensure suitable and safe access is known and maintained at all times between the site and its' workers. Any interface between the site/personnel and the school and public spaces will be managed using the following:

- temporary signage around the site
- temporary pedestrian crossings
- temporary paths / ramps
- hoardings / protective screens / covers
- temporary lighting

5.1 Site Establishment

Appendix 1 shows an indicative site establishment plan, however, the Principal Contractor will be responsible for establishing and managing the site in accordance with planning approvals and relevant legislation/regulations.

Prior to commencement of the Works, the Principal Contractor will complete a thorough Dilapidation Report for the site and the immediately adjoining / impacted properties and submit this to RPI for review and record.

The site will be secured and made safe from the public throughout the Works via the erection of a 1.8m to 2.4m high perimeter fence, including shade cloth hoarding attached where appropriate in locations where a solid hoarding is not provided, along the entire site boundary to prevent unauthorised entry to the site. Refer Mitigation Measure #1.

The Principal Contractor will utilise the Erosion and Sediment Control Plan prepared by Civil engineer and refine where required. This plan establishes the proposed measures to be implemented within the site to protect adjoining properties and downstream drainage systems. This plan will be designed, installed, monitored and maintained in accordance with regulatory authority guidelines.

Exclusion zones around existing trees to be retained will be demarcated by protection fencing, boarding and wraps, as per the Arboricultural Impact Assessment. The Principal Contractor will prepare and submit for review / approval a site-specific Construction Management Plan that demonstrates protection of trees and other identified vegetation including, but not limited to:

- trees / vegetation to be retained are to be clearly marked, protected and maintained

- trees to be removed are inspected by a suitably qualified person for the presence of fauna immediately prior to their removal
- storage of stockpiles / equipment are to be outside of tree protection / vegetation areas
- the spread / introduction of weeds is to be effectively controlled

The site will be established and managed in accordance with the Principal Contractor's site plan and ensuring the continued operation of the school during construction. The safety of staff and students during construction is of utmost importance, and safety measures are to be adopted by the Principal Contractor at all times. Safety measures include secure hoarding of the construction site, appropriate signage to help staff manage children movements; limiting heavy vehicle movements to school off-peak times, forward entry/exit of all construction vehicles to/from the site, and licenced traffic controllers. A site-specific safety management plan will be prepared by the Principal Contractor for implementation. Refer Mitigation Measure #1.

5.2 Preliminary Construction Traffic Management Plan

To aid with the planning application a preliminary construction traffic management plan has been developed, please refer to the Construction Traffic and Pedestrian Management Plan prepared by TTW TP for full details. Generally, the methods of management are summarised below.

All construction vehicles will travel along Moss Street to enter at the Southeast corner of the site. Exiting vehicles will be required to use the same entry point, (refer to Figure 1). Refer Mitigation Measure #2.



Figure 1 – Excerpt from Preliminary Construction Traffic Management Plan

Construction vehicle movement is to be minimised during peak commuter periods (6.00am to 9.00am and 3.00 pm to 6.00pm, Monday to Friday), with call-up / pre-arranged times and strategies in place to avoid / minimise queuing of Works vehicles on approach roads to the site. All heavy goods will be delivered outside of peak traffic hours. These measures will minimise traffic impacts on local roads.

The types of vehicles that will generally be used for this project are listed below:

- Utes and trucks up to 3T, a daily basis.
- Bobcat and 3T vibrating roller to be used for the temporary access road.
- Excavators will be used during foundation and services trenching.

- Concrete trucks and concrete pumps will be used for pouring foundations.

Pedestrian management during construction will require the development of a detailed strategy in consultation with the relevant stakeholders.

Temporary Works service supplies for power, water, sewage and communications will be made.

Other management measures to be implemented during construction may include the following:

- construction site access locations and management measures
- construction personnel parking controls
- stage by stage construction traffic generation
- temporary signage around the site
- temporary pedestrian crossings
- temporary paths and ramps

The Principal Contractor will prepare and submit for review a site-specific Construction Traffic Management Plan to maintain safe vehicle and pedestrian traffic routes throughout the Works. Vehicle entry / exit points off Moss St are to be managed by qualified traffic controllers.

5.3 Hours of Works

Construction hours for the Works are to be in accordance with the Mitigation Measures. Construction hours are as follows:

- (a) 7am and 5pm, Mondays to Friday.
- (b) 8am to 5pm, Saturdays
- (c) No work may be carried out on Sundays or public holidays.

Works undertaken outside of the approved hours will generally only be considered for special applications when it becomes necessary, such as:

- it is an emergency
- a situation that would create hazardous conditions
- plant breakdowns have delayed an activity that cannot be stopped

Notwithstanding the above, all required notifications will be issued and managed by the Principal Contractor and/or SINSW where appropriate.

5.4 Site Deliveries

Deliveries of material to site will be minimised during the morning and afternoon peak traffic hours and all material movements shall be carried out in accordance with contractor's material handling procedures and Construction Traffic Management Plan. Qualified traffic controllers will be in place to safely manage vehicle access to and from site.

5.5 Site Access

An access plan will be developed by the Principal Contractor in consultation with RPI and SINSW/DoE. The Principal Contractor will be responsible for the implementation and management of this plan. Initially a Preliminary Site Establishment Plan has been prepared which is Appendix 1.

Generally, all access to the site will be in accordance with the Principal Contractor's site access and induction/supervision protocols.

The Principal Contractor shall ensure suitable and safe access is always maintained around the site.

5.6 Access for Emergency Vehicles and Personnel

Works will not affect access for emergency vehicles and personnel during the project, however in the event of a particular construction activity that does affect the access path:

- the Principal Contractor shall seek prior approval from RPI for temporary alternate access
- the Principal Contractor shall ensure the approved temporary alternate access is always maintained for emergency vehicles and personnel on and around the site

5.7 Trees

Trees to be retained are to be managed and protected for the duration of the works in accordance with the Arboricultural Impact Assessment.

5.8 No Smoking Policy

SINSW promotes a smoke free environment and as such, the Principal Contractor is to ensure there is no smoking on site, including within existing buildings site accommodation, amenities, offices, sheds and vehicles.

5.9 Adjoining Properties

As per 5.1 Site Establishment, the Principal Contractor shall undertake a Dilapidation Report that addresses adjoining properties, including roads and surrounding landscaping.

The Principal Contractor shall inform all construction personnel that the adjoining spaces to the site will remain operational during the course of the Works, and that all construction personnel must behave in an acceptable manner that does not disrupt the daily operations of the operating school, neighbouring residents, the surrounding road network and its users.

5.10 Noise and Vibration

The Noise and Vibration Impact Assessment prepared by NDY identifies the general work practices to be implemented by the Principal Contractor to minimise noise and vibration at the source, as well as control of the transmission path between the site and proximate social infrastructure / residential receivers. This is to include, but not be limited to, the following:

- Proposed timing of 'noisy' works and expected noise levels
- Description of 'noisy' works
- Noise Complaint management process
- Community Liaison Officer details
- Noise monitoring locations
- Vibration monitoring locations
- Noise control measures

Contractor is to acknowledge the noise levels indicated in the Noise and Vibration Impact Assessment by NDY when carrying out construction activities. Refer to excerpt shown below.

7.2 PREDICTED CONSTRUCTION NOISE

7.2.1 RESIDENTIAL RECEIVERS

Based upon the above plant sound power levels, predicted construction noise levels for the various works phases are presented below:

TABLE 17 PREDICTED CONSTRUCTION NOISE LEG, 15MIN TO THE RESIDENTIAL RECEIVERS

RECEIVERS	RECOMMENDED HOURS	PERIOD	PREDICTED CONSTRUCTION NOISE LEVEL	EXTERNAL NOISE MANAGEMENT LEVEL
Excavation and Demolition Phase				
23 Allambie Ave	Monday Friday 7am to 6pm Saturday 8am to 1pm No work on Sundays or Public Holidays	Day	68 dB(A)	54 dB(A) (noise affected) 75dB(A) (highly noise affected)
Construction & Fitout Works Phase				
23 Allambie Ave	Monday Friday 7am to 6pm Saturday 8am to 1pm No work on Sundays or Public Holidays	Day	67 dB(A)	54 dB(A) (noise affected) 75dB(A) (highly noise affected)
Structural Works Phase				
23 Allambie Ave	Monday Friday 7am to 6pm Saturday 8am to 1pm No work on Sundays or Public Holidays	Day	70 dB(A)	54 dB(A) (noise affected) 75dB(A) (highly noise affected)
NB: Noise levels apply at the property boundary that is most exposed to construction noise, and at a height of 1.5 m above ground level. If the property boundary is more than 30 m from the residence, the location for measuring or predicting noise levels is at the most noise-affected point within 30 m of the residence. Noise levels may be higher at upper floors of the noise affected residence.				

Figure 2 – Excerpt from Noise and Vibration Impact Assessment by NDY

5.11 Dust and Pollution

Dust and pollution control during Works will be carried out in accordance with the Principal Contractor's approved Construction Environmental Management Plan. Measures will include limiting the volume of material stockpiles on site, shade cloth screens, solid hoardings and the damping down of loose material in dry / windy conditions.

The Principal Contractor is to ensure that any dust / pollution caused by the Works is actively minimised. Areas worked in by the Principal Contractor will be adequately protected to prevent dust/pollution spreading to the adjacent temporary school, neighbouring properties and the public.

The Principal Contractor shall notify RPI and DoE in advance of work which may require additional dust / pollution protection.

5.12 Site Security

The Principal Contractor will secure the boundaries of the site for the entire duration of the Works. The external area will be fenced off using a solid hoarding or as a minimum temporary fence panels 1.8m to 2.4m in height

with shade cloth hoarding attached to help minimise dust, pollution and to assist in presenting a clean and well managed site.

Appropriate signage will be displayed at all access points to the site warning staff, visitors and the general public that an area which is fenced and / or hoarded off is a construction site.

All access points allowing entry to the construction site will be always locked with the exception of the main entry gate to the site which will be manned and remain open during standard working hours.

The Principal Contractor will prepare and submit for review / approval an Emergency Site Access Procedure (ESAP) for implementation. The ESAP will be issued to DoE Security for use after standard hours. Where RPI or DoE allow access for emergency services teams to the construction site for an emergency, notification to the Principal Contractor will be provided immediately, and thereafter in writing of the date and time they have entered the site and an explanation of the emergency situation that arose.

5.13 Stakeholder Communication

The Principal Contractor will prepare and submit for review / approval Monthly Project Updates for uploading onto DoE's Project Management System. The Principal Contractor will outline all site activities and works planned one month in advance, highlighting those which may have an impact to the local community (including residents, businesses, pedestrians, and commuters).

Communication meetings will include regular Site Meetings (usually weekly).

A Works Contact List is to be provided by the Principal Contractor prior to commencement of the works.

5.14 Site Signage

The Principal Contractor is to submit a proposal covering the extent and design of all proposed temporary signage to be displayed in accordance with the Principal Contractors management plans / systems for RPI/DoE's endorsement.

5.15 Parking

No onsite parking for Principal Contractor personnel is provided. The Principal Contractor shall ensure that all persons inducted for the Works are advised of this 'No Parking' policy. It is envisaged that most Works personnel will commute to / from site on public transport as recommended by the Construction Traffic Management Plan (CTMP) prepared by TTW.

Parking for Principal Contractor's trade vehicles will be in accordance with local parking bylaws and controls set out by relevant authorities.

Refer to the CTMP prepared by TTW for further guidance.

5.16 Waste Management

The Principal Contractor will adhere with the Construction Waste Management Plan prepared by EcCell.

Refer to the Construction Waste Management Plan for further detailed information.

5.17 Asbestos Management

Asbestos contaminated material has been identified as part of the Detailed Site Investigation – refer to the Detailed Site Investigation for further details. The Principal Contractor will be responsible to prepare and implement a Remediation Action Plan (RAP). Measures are to be confirmed, however, may include off-site disposal of soil in accordance with the relevant legislation/Safe Work NSW guidelines.

5.18 Timing for Refurbishment to existing Building A (Admin Block)

The Contractor is to schedule all noisy/messy works to the existing Building A (Admin Block) during a school holiday period. Refurbishment works to the new proposed New Principal's office, Staffroom and opening into the existing Staff Lounge is to be undertaken during a school holiday period.

6 Daily Tasks

6.1 Prior to Work Commencing

The Principal Contractor's Site Supervisor will carry out the following operations to ensure acceptable safety at all times, before work starts:

- Obtain all necessary construction traffic permits
- Letter box drop to local community advising of the commencement of works and programme of activities (in coordination with SINSW)
- Complete Dilapidation Report for the site and adjoining properties
- Daily prestart toolbox talks with all personnel
- Inspect all signs / devices, note any signs out of place / damaged overnight and rectify as soon as possible
- Inspect all emergency / pedestrian egress paths and ensure that they are clear of Works plant, vehicles, equipment, materials, stockpiles and waste
- Make the programmed adjustments to the site management provisions for the day
- Check for safety and effectiveness of site management provisions by an inspection around the site
- Maintain, regularly clean and repair / replace signs and devices as necessary

6.2 During Hours of Work

The Principal Contractor's Site Supervisor will:

- Undertake approved induction of Works personnel and visitors with specific instructions on the protection of people and property
- Arrange work to minimise nuisance to Moss St pedestrians and ensure their safety
- Attend to problems as they occur
- Where there are any hazards or potential hazards to the public or DoE identified, the Principal Contractor's personnel will ensure these are attended to immediately, photographed and accurately recorded for reporting
- Reposition barriers and signage as necessary
- Coordinate maintenance of access paths, footpaths with other job operations
- Promptly notify RPI of any accidents or near misses involving loss of time or injury

7 Record Keeping

7.1 Site Quality Assurance and Daily Records

The Principal Contractor's representative will keep adequate records of daily activities and any significant departures or additions within the Project Diary. An Inspection and Test Plan (ITP) shall be completed daily to ensure compliance with the approved management plans.

7.2 Incident / Accident Management and Reporting

7.2.1 Incident Management

The objective of the incident plan is to minimise such disruptions and provide a clear and simple guideline for disruptive events. The Principal Contractor will prepare and submit for review / approval a site-specific Construction Incident Management Plan (CIMP). The CIMP will be implemented on the Works upon award of the Works Contract.

7.2.2 Accident Management

The Principal Contractor shall promptly notify RPI and DoE of the occurrence and furnish a written report of the following incidents and accidents:

- Accident involving death or personal injury
- Accident involving lost time
- Incidents with accident potential, such as equipment failure, slides, cave ins, and the like

In the case of accidents either witnessed or reported, involving DoE staff, student, public or from which legal proceedings might arise:

- Record the actual type, size and location of signs / devices in use at the time of the accident
- Notify DoE management as soon as possible
- Take photographs of the arrangement for subsequent reporting

A file shall be kept including any relevant information on traffic arrangements used and completed.

7.3 Waste Management Reporting

The Works are expected to generate minimal quantities of waste materials. All waste will be segregated and recycled as per the Principal Contractor's CWMP and DoE's waste minimisation strategy.

The Principal Contractor will collate monthly CWMP Tracking Schedules and Report and issue them to RPI. The CWMP Tracking Schedules and Report will measure the weight of waste generated of material by classification, total weight of waste, percentage by weight recycled and percentage by weight to landfill for reporting to DoE.

Details of waste types, volumes and destinations will be recorded in CWMP Tracking Schedules and Report include, but not be limited to, the following:

- a list quantifying the amount and types of waste generated at the school
- a list of contamination incidents including the masses of contaminated bins
- records and evidence to substantiate data contained within reports to the nominated reporting standard

8 Emergency Procedures

Emergencies may include the following:

- Emergency evacuation
- Fire
- Flooding and water damage
- Gas leak
- Mains power failure
- Explosion
- Bomb threat
- Chemical Spill
- Construction accident
- Medical Emergency
- Theft of Collection items
- Criminal or accidental damage

The Principal Contractor responsible for the Works is responsible for ensuring all personnel are evacuated from the site in accordance with the Principal Contractor's Emergency Procedures and Evacuation Plan.

On evacuation of the site, the Principal Contractor's representative will notify DoE and RPI, advising the status of the site, and await any further instructions.

The Principal Contractor is to ensure that its Evacuation Plans are displayed around the site to direct personnel evacuating in the event of an emergency.

The Principal Contractor shall ensure that the Emergency Procedures are incorporated into the onsite inductions and relevant plans and coordinate with the Temporary School Emergency Procedures as required.

In the event of any emergency the following project team personnel will be contactable during all hours of the day:

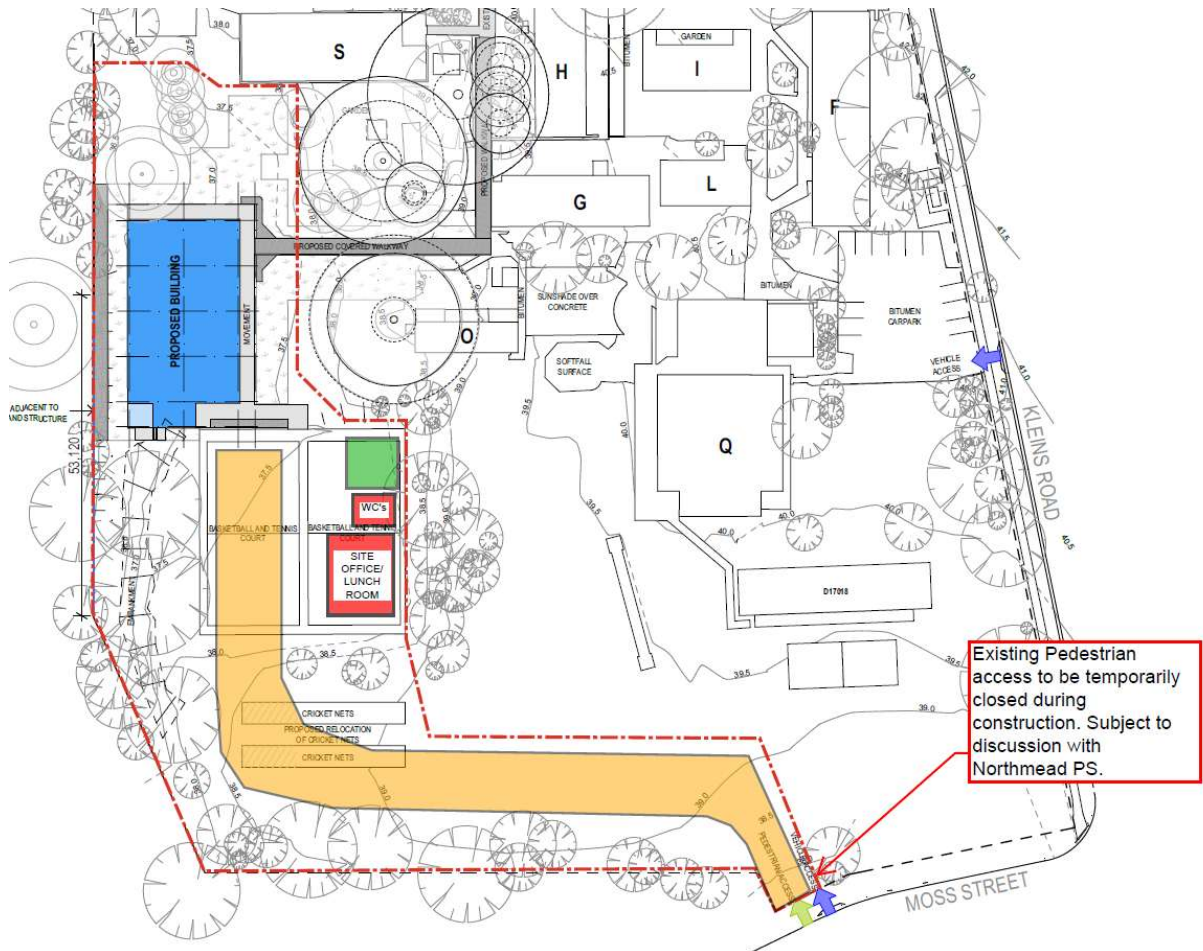
No.	Position	Name	Telephone Numbers
1	<i>To be completed on award of Contractor</i>		
2	<i>To be completed on award of Contractor</i>		
3	<i>To be completed on award of Contractor</i>		
4	<i>To be completed on award of Contractor</i>		

The above numbering designates the order of precedence, which may depend on availability at a particular time of day or period of construction.





9 Mitigation Measures

Mitigation Number	Aspect/Section	Mitigation Measure	Reason for Mitigation Measure
1	Construction site isolation	Site to be secured and made safe from the public throughout the Works via the erection of a perimeter fence, including shade cloth hoarding attached to prevent unauthorised entry to the site.	To maintain a separation between school occupants and construction activities
2	Construction vehicle access	The Preliminary Site Establishment Plan indicates construction vehicle entry/egress point to the Southwest corner of the site per the Preliminary Construction Traffic Management Plan. All construction vehicles will travel along Moss Street to enter and egress at the Southwest corner of the site. Heavy vehicle movement is also required to avoid school drop off and pick up times	To ensure separation of construction vehicles from staff vehicles and reduce truck movements at busy school times.
3	Asbestos Contaminated soil	Further testing to be undertaken upon excavation in line with a RAP	To safely isolate, remove from site and dispose of any contaminated soil
4	Construction Management Plan	Head Contractor to prepare a final Construction Management Plan, generally in accordance with this Preliminary construction management plan, and seek approval by the Crown Certifier, prior to the commencement of construction	To ensure work protocols are in compliance with authorities' requirements

Appendix 1 – Preliminary Site Establishment Plan



LEGEND

-  Construction vehicles access
-  Site sheds incl Ablutions Block
-  Materials Setdown area
-  Indicative temp construction fence

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